

**U.S. Department of Energy  
Portsmouth Paducah Project Office  
Portsmouth Environmental Technical Services Re-compete  
Pre-solicitation Conference, Site Tour and One-On-One Sessions**

The U.S. Department of Energy (DOE), Environmental Management Consolidated Business Center plans to issue a Request for Proposal (RFP) for the Portsmouth Paducah Project Office (PPPO) Portsmouth Environmental Technical Services Re-compete.

Interested parties are encouraged to review the Draft RFP (DRFP) posted on this procurement website prior to the pre-solicitation conference, site tour and one-on-one sessions. It is anticipated that the DRFP will be posted to this website within the next ten (10) days.

**I. PRESOLICITATION CONFERENCE BRIEFING:**

The Pre-solicitation Conference will be held at the Portsmouth Gaseous Diffusion Plant on Tuesday, June 26, 2012 at the Ohio State University Endeavor Center (Conference Room 150), located at 1862 Shyville Rd, Piketon, OH 4566, (740)289-1605. Registration will be from 8:00 a.m. to 9:00 a.m. with conference to start at 9:00 a.m. EDT.

The Pre-solicitation Conference will include:

- Introduction, Meeting Logistics and Ground-rules by the Contracting Officer.
- Welcome and Portsmouth GDP Overview by the Portsmouth Site Lead.
- Acquisition Process and Draft RFP Overview by the Contracting Officer.

**II. SITE TOUR AND ONE-ON-ONE SESSION LOGISTICS**

A bus tour of the Portsmouth GDP complex will be held on Tuesday, June 26, 2012, from 10:30 a.m. to 12:00 noon. DOE will conduct one-on-one sessions with interested parties beginning at 1:00 pm. The one-on-one sessions will be a maximum of one hour in duration. Additional logistical information for the one-on-one sessions will be posted at a later date.

It is recommended that all participants dress casually and wear comfortable walking shoes (no open-toed shoes or high heels). Safety shoes are not required; however, shoes worn shall be closed-toed, made of leather or other substantive materials (not cloth). If special accommodations are required, please notify Jodi Gordon when registering for the tour.

Written questions will be accepted at the end of the tour on 3 x 5 cards, and the Department of Energy (DOE) responses will be posted on the solicitation web site [www.emcbc.doe.gov/Portsmouth](http://www.emcbc.doe.gov/Portsmouth) ETS. Questions and comments from the Pre-solicitation Conference and tour can also be emailed to [jodi.gordon@emcbc.doe.gov](mailto:jodi.gordon@emcbc.doe.gov) no later than 5 business days after Pre-solicitation Conference.

**III. REGISTRATION**

Individuals who wish to participate in the pre-solicitation conference, site tour and one-on-one sessions must pre-register. There is a limit of three (3) representatives per

company. Attendance is not mandatory. DOE will not reimburse any interested party for expenses related to attendance at these activities. There is limited capacity/ time for the site tour and one-on-one sessions, so early registration is required.

U.S. citizens wishing to register for these activities must provide the following information to Jodi Gordon via fax at (513) 246-0529 or via mail at U.S. Department of Energy, EM Consolidated Business Center, 250 E. Fifth St, Suite 500, Cincinnati, Ohio 45202:

- Full Name
- Citizenship
- Birth Date
- Place of Birth
- Social Security Number
- Company Represented
- Company Address
- Business Phone #
- Cell Phone #

The registration should also indicate what activities the attendee plans to attend.

All badge requests must be provided to Jodi Gordon at [Jodi.Gordon@emcbc.doe.gov](mailto:Jodi.Gordon@emcbc.doe.gov) by 5:00 p.m. Eastern Time on Tuesday, June 19, 2012. Subsequent thereto, Ms. Gordon will notify the individuals who will participate in the tour. You must be on time and bring photo of identification (driver's license, military ID, Federal agency site ID, etc.).

#### **IV. SECURITY ISSUES**

Security requirements dictate that all participants remain with the tour group for the duration of the tour. There are also several prohibited items that are not allowed at the Portsmouth GDP. These items are real or simulated firearms and ammunition, stun guns, alcoholic beverages, illegal drugs and paraphernalia, explosives, hand-held weapons, chemical irritants, and items prohibited by state and federal law. Other items not allowed on the tour are copying devices, electronic recording devices, cameras, radios, cellular telephones, blackberries or other personal telecommunication devices and knives with blades more than three inches long. Contraband brought to the Portsmouth GDP will be confiscated. [Note: during the tour, an emergency number will be provided for emergency contact requirements. The emergency contact number will be made available at Registration.]

Please be aware that all hand carried items (packages, briefcases, handbags, purses, etc.) will be inspected. The DOE will not be responsible for securing any items during the tour so it is recommended they be locked in your vehicle. Please keep hand-carried items to a minimum.

#### **V. DISCLAIMER**

The tour is for informational purposes only. Prepared scripts of the tour will be available on the solicitation web site after the tour takes place. Any statements and/or

representations made during the tour are not binding in any way on DOE or in any respect to the Portsmouth ETS solicitation. Tour participants are cautioned that the **ONLY** controlling documents and/or information are the solicitation and any amendments thereto.