

Department of Energy



Environmental Management
Consolidated Business Center
250 East 5th Street, Suite 500
Cincinnati, Ohio 45202
(513) 246-0500

MAR 13 2009

EMCBC-00396-09

Dear Prospective Offerors:

SUBJECT: Request for Proposal (RFP) No. DE-RP27-09RV15051 for 222-S Laboratory Analytical Services & Testing (LAS&T) for the Hanford Site

The Environmental Management Consolidated Business Center (EMCBC) is releasing the RFP for the procurement of LAS&T for the 222-S Laboratory located on the Hanford Site near Richland, WA. The RFP can be found on the Industry Interactive Procurement System (IIPS) at <http://doe-iips.pr.doe.gov> and the EMCBC acquisition website at <http://www.emcbc.doe.gov/ORP>. Any questions pertaining to the RFP should be submitted in writing to the Contracting Officer, Tamara Miles, at orp@emcbc.doe.gov by 5:00 p.m. Eastern Standard Time (EST) on Friday, March 20, 2009. The Government will post any responses to questions and other official communications from the Contracting Officer to IIPS and the EMCBC acquisition website. Prospective Offerors are encouraged to conduct a thorough review of the RFP and submit any questions pertaining to the RFP as early as possible, but no later than the aforementioned date and time so the acquisition process can proceed in a timely manner. All proposals must be submitted no later than 4:00 p.m. EST on Tuesday, April 14, 2009.

Background:

On December 5, 2008, DOE issued a FedBizOps Sources Sought Synopsis and request for Expressions of Interest for 222-S Laboratory Analytical Services and Testing (LAS&T) at the Hanford Site. On February 10, 2009, DOE issued a FedBizOps synopsis and draft Performance Work Statement (PWS) to notify interested parties that a solicitation set aside for small business only would be published at a later date (approximately 3-4 weeks from the date of the synopsis release) in support of the 222-S LAS&T effort. On March 5, 2009, DOE conducted a pre-solicitation site tour of the 222-S Laboratory Complex at the Hanford Site for interested parties.

The significant features of the RFP are as follows:

Business Model: Total Small Business Set-Aside competition for a Federal Acquisition Regulation-based contract, with the intent to select a single contractor. The Government reserves the right to award more than one contract if it is determined to be in the best interest of the Government.

Contract Type: Cost plus Award Fee

Work Scope Requirements: Perform LAS&T functions of receiving, handling, analyzing, storing samples, performing special tests and reporting the results of these analyses and tests to DOE contractors at the Hanford Site.

Fee: The award fee for under the contract shall be awarded upon the unilateral determination of DOE's Fee Determination Official (FDO) that an award fee has been earned. The unilateral decision is made solely at the discretion of the government. This determination shall be based upon the FDO's evaluation of the Contractor's performance, as measured against the evaluation criteria set forth in the Award Fee Plan. The Award Fee Plan will be developed and incorporated via modification after contract award.

Evaluation Process: The solicitation will utilize a best value selection process under Federal Acquisition Regulation Part 15. Technical Evaluation Criteria will include: the Contractor's Technical Approach, Key Personnel, Relevant Experience and Past Performance. Cost and Fee will also be evaluated under the best value selection decision. The Technical Evaluation Criteria, when combined, are significantly more important than price.

In order to further the Government's policy of maximizing electronic commerce, electronic media will be the primary method of communication regarding this procurement. The RFP, any amendments issued, responses to questions received from Prospective Offerors, and other official communications from the Government will be posted in IIPS and on the EMCBC acquisition website. Prospective Offerors shall be responsible for reviewing these two websites regularly for information, notices, and updates regarding the RFP.

The Government intends to answer any questions pertaining to the RFP as thoroughly and efficiently as possible and we look forward to receiving your proposals.

Sincerely,



Tamara L. Miles
Contracting Officer

Enclosure: RFP: DE-RP27-09RV15051